

**WORK PLAN: STUDIES  
(Report by the Head of Administration)**

**1. INTRODUCTION**

1.1 The purpose of this report is to allow Members of the Panel to review their programme of studies.

**2. STUDIES**

2.1 The Council has a duty to improve the social, environmental and economic well-being of the District. This gives the Overview and Scrutiny Panels a wide remit to examine any issues that affect the District by conducting in-depth studies.

2.2 Studies are allocated according to the Panels' respective terms of reference. These are currently:-

**Service Delivery:**

Environment & Transport  
Leisure  
Housing & Public Health  
Operations

**Service Support:**

Finance  
Resources & Policy  
Information Technology  
Planning Strategy

2.3 Ongoing studies have been allocated between the Panels accordingly -

<b>STUDY</b>	<b>PANEL</b>	<b>STATUS</b>
Older Persons Public Health Needs	Service Delivery	Panel considered Cabinet's comments and are of the view that the need to provide further financial information is not necessary. Study now concluded.
Cleaning Regimes in Town Centres	Service Delivery	Report expected at June meeting.
The Promotion of Services provided for improved home energy efficiency.	Service Delivery	Recommendation made for inclusion in Environment Strategy which will be considered at meeting of the Corporate & Strategic Framework Panel on 1 <sup>st</sup> April 2008.
Processes and Procedures involved with the adoption of roads and sewers.	Service Delivery	Meeting arranged for 11 <sup>th</sup> April 2008.
Traffic Enforcement	Service Delivery	Awaiting report following decision by AJC.
The Processes Involved in Applying for Community Development Grant Aid and the Effectiveness of Grant Schemes.	Service Delivery	Meeting of the Group with relevant Officers arranged for 28 <sup>th</sup> March 2008.
Disability Access	Service Delivery	Presentation by Directions Plus representative arranged for April meeting.
State of the District Consultation	Service Delivery	Report presented to Cabinet. Information sought on financial implications and a clearer link to be established

		to the Council's Consultation and Engagement Strategy. Further report to be submitted to Cabinet.
Parish Charter for Huntingdonshire	Service Support	Responses to Questionnaire now being collated.
Town Centre Initiatives	Service Support	Report submitted to Cabinet on 3 <sup>rd</sup> April 2008.
Heavy Goods Vehicle	Service Support	Research being collated. First meeting being arranged.
Section 106	Service Support	Panel to be updated at April meeting.

2.4 The Service Support Panel have also identified the following as future studies:-

Internal Communication with Members	Service Support
Review of the Council's Housing Needs Assessment Process	Service Support
Review of the incentives of the Council's Travel Plan.	Service Support

2.5 The Service Delivery Panel have also identified the following as possible future studies:-

Joint working between the three tiers of local government and the implications of the white paper	Service Delivery
Role and effectiveness of the East of England Regional Assembly.	Service Delivery
Support for vulnerable people	Service Delivery
The Council's Plans in terms of Tourism and Sports Infrastructure in preparation for the 2012 Olympics.	Service Delivery

### 3. RECOMMENDATION

3.1 The Panel is requested to note the progress of the studies selected.

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### BACKGROUND DOCUMENTS

Minutes and Reports from previous meetings of the Overview and Scrutiny Panels.